

Complying with the REF's Open Access Policy

For REF: papers must be added within **3 MONTHS** of **ACCEPTANCE** for publication

Step 1



Paper with peer review revisions is **accepted** by publisher

Step 2



Within 3 months of acceptance - add paper's details to RMS

[A step-by-step guide is available](#)

Step 3



Attach accepted version of paper (refereed version before copy-editing or typesetting of proofs)



Step 4



Save the RMS record as 'For Processing by Library'

Step 5



Repository Librarian checks publisher policies

Step 6



Paper is automatically copied into STORRE overnight

Step 7



Your paper is now returnable for the next REF!

Additional information at: <http://stir.ac.uk/182>

Questions? Contact repository.librarian@stir.ac.uk